

KATELYNN HOLT

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[Linkedin](#)

[Website](#)

Education

Bachelor of Fine Arts, Drama | New York University, Playwrights Horizons Theater School
Graduation: May 2025

Relevant Experience

Show/Event	Position	Theatre/Company
<i>Twelfth Night</i>	Load-in Crew	PHTS
<i>Seminar</i>	Production SM	Frayed Knot Collective
<i>These Are the Inner Workings of Deflation</i>	Production SM	PHTS
Student Showcase(s)	Stage Manager	SOCAPA
<i>MMMyyy</i>	Production SM	PHTS
<i>Tom Blanc Fucking Dies</i>	Production SM	Frigid NYC
<i>Sandy Toes and Salty Kisses</i>	Assistant SM	Homewood Theatre
<i>The Hallelujah Girls</i>	Assistant SM	Homewood Theatre
<i>Big Zoo</i>	Run Crew	Tisch Drama Stage

Additional Experience

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- Shoot Supervisor*, School of Creative and Performing Arts, New York, NY Jul. - Aug. 2025
- Supervised and performed in student film shoots both in-studio and on location for crews of up to five students, ages 14 - 18.
 - Prepared and maintained gear including cameras, tascams, microphones, and other recording equipment.
 - Aided in student safety, ensuring safe travel between locations across New York City.
- Production Resources Assistant*, NYU Tisch Drama, New York, NY Jan. 2023 - May, 2025
- Served as an in-office assistant, completing work related to billing, ticketing, student grades and crew assignments, and advertising student productions.

- Served as house manager and certified fireguard during TISCH DRAMA STAGE productions, and managed the box office crew.

Project Leader, Playwrights Horizons Theatre School, New York, NY Jan. - May 2025

- Wrote and directed a staged reading of an original one-act (*Skin Laundry*).
- Coordinated scheduling and administrative work across two productions.
- Lead weekly rehearsals.
- Handled all production duties, including scheduling, space reservations, and building a production team.

Vice President/Comm. Liaison, Tisch Tap Collective, New York, NY Jan. 2023 - May 2025

- Scheduling, budgeting, event planning, and meeting organization
- Overhauled administrative system for better functionality
- Managed social media, newsletter campaigns, and other communication with club members

Production Management Intern, Mabou Mines, New York, NY May 2024 - Sep. 2024

- Implemented new production management software
- Strategized use of social media and other audience communication tools, including Mailchimp
- Collaborated on grant writing for organizational use

Researcher/Production Assistant, HBO Sports, Birmingham, AL July 2022

- Researched and organized information detailing international DanceSport competition for upcoming documentary series Breaking for Gold (filmed at the World Games in Birmingham, AL)
- Contacted and organized/provided transportation for interview subjects.
- Coordinated filming schedule between two camera teams.
- Assisted with other film production duties as a Production Assistant.

Certifications

<i>Adult and Pediatric First Aid/CPR/AED BL</i>	Mar. 2026
<i>F03 Fireguard Certification*</i>	Jan. 2023
*Requires renewal	
Driver's License	Sep. 2019

Skills

Retail and food service experience, childcare background.
Google Suite, Microsoft Office, QLab, ETC (basic).