

KATELYNN HOLT

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[Linkedin](#)

[Website](#)

Education

Bachelor of Fine Arts, Drama | New York University, Playwrights Horizons Theater School
Graduation: May 2025
GPA: 3.868

Relevant Experience

Show	Position	Theatre	Director
MMMyyy	Stage Manager	PHTS	Grace Smith
Tom Blanc Fucking Dies	Stage Manager	Frigid NYC	Topaz Gao
Sandy Toes and Salty Kisses	Stage Manager	Homewood Theatre	Kyle Bass
The Hallelujah Girls	Stage Manager	Homewood Theatre	Kyle Bass
Big Zoo	Run Crew	Tisch Drama Stage	Nana Dakin

Additional Experience

Production Resources Assistant, NYU Tisch Drama, New York, NY Jan. 2023 - May, 2025

- Served as an in-office assistant
- Organized student data and crew assignments.
- Served as House Manager, certified fireguard during TISCH DRAMA STAGE productions, and managed box office crew.
- Completed work related to billing, ticketing, and advertising student productions.

Vice President, Tisch Tap Collective, New York, NY Jun. 2024 - May, 2025

- Handled administrative duties such as scheduling and meeting organization
- Assisted with presidential duties and delegation
- Overhauled the administrative system for better functionality
- Planned events and performances
- Created budgets for club spending

Production Intern, Mabou Mines, New York, NY May 2024 - Sep. 2024

- Implemented new production management software

- Strategized use of social media and other audience communication tools such as Mailchimp
- Collaborated on grant writing for organizational use

Researcher/Production Assistant, HBO Sports, Birmingham, AL

July 2022

- Researched and organized information detailing international DanceSport competition for upcoming documentary series Breaking for Gold (filmed at the World Games in Birmingham, AL)
- Contacted and organized transportation for interview subjects
- Managed filming schedule between two teams
- Assisted with other film production duties.

Certifications

F03 Fireguard Certification

Skills

Customer service, organization, research, event planning, fundraising, French (basic), Google Suite (proficient).